

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
July 30, 2024

THE REGULAR MEETING of the Clay Rural Water System, Inc. Board of Directors was called to order at 6:52 p.m. by President Randy Huot at the System Office. Directors present: Jerry Buom, Pat Manning (6:55 p.m.), Tim Irwin, Ken Kessler, Randy Ronning, Randy Huot, Mark Bottolfson, and Cody Merrigan. Excused Absent: Josh Wendling. Also present: Manager Steve Muilenburg, Office Manager, Donna Henriksen, and Chancey Shrake of Brosz Engineering.

ADOPT AGENDA: A motion was made, second, and carried to adopt the agenda.

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: Minutes of June 26, 2024, regular Board minutes were presented for approval. A motion was made, seconded, and carried to approve. The Board Summary for June 26, 2024, was presented for approval. A motion was made, seconded, and carried to approve.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The June Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, second and carried, to approve the five regular financial transfers. The Board completed Items on the Board Checklist.

A motion was made, seconded and carried to suspend the Rules and move to Item 13A.

PROJECTS PHASE I & II UPDATE: Chancey Shrake of Brosz Engineering gave the Board an update. Winter Contracting is to come back the week of August 5th to re-pig the 5" & 8" lines on the west side and work on the punch list. The 12" & 14" lines will have to wait to be re-pigged until water sales drop off and we have some cooler weather. Chancey stated they plan to advertise for the tanks in a couple of weeks. Another meeting will be held with Bartlett & West on August 7th.

- A motion was made, seconded and carried to approve advertisement for bids for tanks.
- A motion was made, seconded and carried to table the Pay Request to Winter Contracting.
- A motion was made, seconded and carried to authorize President Randy Huot and Secretary Pat Manning to sign the ARPA Agreement for funding. Mike McGill is working with CoBank on loan parity.

CHECK REGISTER: Donna Henriksen reviewed the July Check Register and August Bills requiring pre-approval. A motion was made, second and carried, to approve payment of bills.

MANAGER'S REPORT: Manager Muilenburg gave his report. He talked about the recent flooding and work the servicemen have because of it; problems with the Wynstone Lake and the fish dying; discussed a possible SRF funding package to connect the City of Elk Point through the Wynstone Plant; work continues on the PFAS/Lead & Copper Inventory List; possible connection in the Deer Run area; filter work completed in the Wakonda Plant and runtime at Wynstone Plant because of the hot weather, plant is running at 80-90% capacity. The June water sales report was reviewed; water loss is higher due to flooding issues and flushing due to broken mains.

LEGAL REPORT: Nothing to report.

SDARWS UPDATE: Mark Bottolfson noted the SDARWS Golf Tournament was held July 23rd, and they raised \$12,000 for Water Pac. The Trap Shoot is August 16th and the next Board meeting will be in September in Yankton. Water Pro Conference will be held Sept. 9 – 11 in Savannah, GA; Mark & Steve both plan to attend.

DAKOTA MAIN STEM PROJECT: Steve Muilenburg reported that HDR has agreed to contract for the Feasibility Study. The dues structure will come into play in the next few months. Steve will be talking to Jefferson, Elk Point, and North Sioux City about coming on board the Project.

NEW BUSINESS:

- **Valley Ag – Lime Sludge Contract:** In place through 7/25
- **SD Dept. of Legislative Audit Review Letter:** A letter was reviewed from the State of SD Department of Legislative Audit, stating that they have reviewed and accepted the audit report for CRWS for 12/31/23.
- **Customer Policies on Hookups:** Discussion was held on the current policy No. 305 for Hookups per question from a current customer.
- **Truck Repairs/Purchase:** Manager Muilenburg presented the Board with information on one of the trucks needing repairs. A used vehicle, with low mileage, has been found that could replace this truck. A motion was made, seconded and carried to approve purchase of the 2021 Chevy 2500.
- **Aerial Photography Project Clay Co:** A motion was made, seconded and carried to remove this item from the Table. The Board reviewed a letter from Lennea Olson, Director of Equalization, about the charges that Clay Rural Water pays each year towards the Eagleview Agreement. After discussion, the Board moved to subscribe only to the Beacon portion for \$300/year. Motion was seconded and carried.

ROUTINE OFFICE BUSINESS: All Routine Office Business was approved by unanimous consent including: One Drop Service, 13 New Members, and one Bad Debt.

OTHER ITEMS FOR DISCUSSION:

- A customer had a complaint about a downed fence doing damage to his stalk chopper; since Clay RW had nothing to do with the downed fence, the Board did not discuss.
- Manager Steve is working with the VBWDD and Larry Olsen of the Dike Association about damage to the dikes; they will use our drone to view the damage.
- Pat Manning wished to thank the employees for the prompt service in repairing a water line; she also stated the contractors that hit the line, commented how efficient our servicemen were when they got the call.

CALENDAR OF EVENTS: Randy Huot reviewed the following:

- August 16 – SDARWS Trap Shoot, Crooks Gun Club
- August 27 – Policy Review Meeting, 6 p.m. at the System office, followed by the regular Board meeting at 7:30 p.m. (a meal will be served between meetings)
- Sept. 9-11 – NRWA WaterPro Conference, Savannah, GA
- Nov. 14-15 – SDARWS Leadership Conference, Pierre
- Jan. 14-16, 2025 – ATC in Pierre

SUPPLEMENTAL INFORMATION: The Board reviewed a thank you from the Clay County Fair/4-H.

ADJOURNMENT: A motion was made, second, and carried to adjourn at 8:54 p.m.