

SUMMARY
CLAY RURAL WATER SYSTEM, INC.
BOARD OF DIRECTORS – REGULAR
June 26, 2024

THE REGULAR MEETING of the Clay Rural Water System, Inc. Board of Directors was called to order at 7:00 p.m. by President Randy Huot at the Pizza Ranch in Vermillion.

ROLL CALL: Directors present: Jerry Boom, Pat Manning, Tim Irwin, Ken Kessler, Randy Ronning, Randy Huot, and Josh Wendling. Excused Absent: Cody Merrigan and Mark Bottolfson. Also present: Manager Steve Muilenburg, and Office Manager, Donna Henriksen.

ADOPT AGENDA: A motion was made, second, and carried to adopt the revised agenda. Additions were: 7E. CD Renewal and Other Items: Flooded Customers

DIRECTOR CONFLICT WITH AGENDA ITEMS: None.

MINUTES: Minutes of May 28, 2024, regular Board minutes were presented for approval. A motion was made, seconded, and carried to approve. The Board Summary for May 28, 2024, was presented for approval. A motion was made, seconded, and carried to approve.

VISITORS TO BE HEARD: None.

FINANCIAL STATEMENTS: The May Financial Summary and allocations were reviewed by Manager Muilenburg. A motion was made, second and carried, to approve the five regular financial transfers. The Board completed Items on the Board Checklist. The Board reviewed the Auditors notes on paying bills ACH vs. mailing payment. There will be no change for now. A motion was made and seconded to renew the CD, coming due at First Dakota, at Premier Bank of Alcester for 7 months. Motion carried.

CHECK REGISTER: Donna Henriksen reviewed the June Check Register and July Bills requiring pre-approval. A motion was made, second and carried, to approve payment of bills.

MANAGER'S REPORT: Manager Muilenburg gave his report. He reported that Clay RW has received reimbursement for work done on Highway 46 and 300th St. He then updated the Board on all the work associated with the flooding of McCook Lake and southern Union County. He commended the Staff for their dedication and many hours put in to restore water service. He also commented about providing water service to approximately 30 homes in the flood area that needed water and were not on CRWS. This is a temporary situation for those households until utilities are restored to the homes. CRWS will work with North Sioux City on the billing of the water provided for those households. The May water sales report was reviewed; water loss is down.

LEGAL REPORT: Mike McGill is working on loan parity for the Loan Agreement. Clay RW is on the Agenda with the Board of Water & Natural Resources meeting on June 27, 2024 for loan approval.

SDARWS UPDATE: The SDARWS Golf Tournament is July 23rd.

DAKOTA MAIN STEM PROJECT: Nothing to report.

OLD BUSINESS:

Projects Phase I & II Update: Phase I – Manager Muilenburg met with Brosz Engineering and Winter Contracting on June 21. They were apprised of the dis-satisfactory work done and have agreed to re-

pig the 14", 12", 8" and 5" mainlines, re-block valves, re-do the services, and do clean-up and re-seeding. A letter will be sent to all members affected of the intended work. The Manager also attended the recent Planning & Zoning Meeting and Clay RW has been approved for a Continuous Use Permit (CUP).

Phase II: Bartlett & West Engineering firm came to the office on June 19th to go over the proposed Water Treatment Plant and office design. Also held discussion on the type of generator we should have. There will be many more design meetings.

NEW BUSINESS:

Authorize Participation in Aerial Photography Project: A letter from Lennea Olson, Director of Equalization for Clay County, about renewing our contract, coming due December 2024, for the Aerial Photography Project, was reviewed. The Board has several questions about the additional services offered with the software that they would like answered before making a decision to renew. A motion was made and seconded to table this item until our questions are answered. Motion carried.

ROUTINE OFFICE BUSINESS: A motion was made, seconded, and carried to approve all Routine Office Business including: Two Drop Services, 16 New Services, and One Bad Debt.

OTHER ITEMS FOR DISCUSSION: Donna Henriksen reported the office has been receiving calls from flood victims that are concerned about their high water bills due to broken water mains. A motion was made, seconded, and carried that Clay RW would absorb those costs.

CALENDAR OF EVENTS: Manager Muilenburg reviewed the following:

- July 4 – Office closed for Holiday
- July 23 – Rural Water Golf Open
- July 24 – Manager's Meeting, Sioux Falls
- July 30 – next regular Board Meeting, 7 p.m., Wynstone Plant
- August 16 – SDARWS Trap Shoot, Crooks Gun Club
- Sept. 9-11 – NRWA WaterPro Conference, Savannah, GA
- Nov. 14-15 – SDARWS Leadership Conference, Pierre
- Jan. 14-16, 2025 – ATC in Pierre

SUPPLEMENTAL INFORMATION: Thank you from Brody VanBeek, Scholarship Recipient

ADJOURNMENT: A motion was made, second, and carried to adjourn at 8:30 p.m.